Filing Instructions for Partisan Candidates

These instructions apply to candidates filing for partisan federal, state, and county-level offices.

Filing Period

- General election – candidates must file between noon, March 16, and noon, March 30, of the general election year.
- Special elections – filing opens at noon on the third Friday following the date of vacancy and closes at noon, ten days later (Monday).

Filing Location

Office	Filing Location
State Senate State House of Representatives Countywide offices Less-than-countywide offices	County Election Commission (CEC)
Federal offices Statewide offices Multi-county offices (except State Senate and House)	State Election Commission (SEC)

Filing Fees

- Candidates seeking the nomination of a party that nominates by primary (Democratic and Republican) must pay a filing fee. Filing fees are calculated by the SEC. Filing fees are one percent of the annual base salary multiplied by the term of office. Filing fees for special elections are prorated.
- Candidates seeking the nomination of a party that nominates by convention do not pay a filing fee.

Documents Required for Filing

- Three copies of a completed and signed Statement of Intention of Candidacy/Party Pledge form (SICPP). The SICPP is now one form and is available at scvotes.org.
- Filing fee check (made payable to appropriate state political party).

Filing by an Agent

It is not necessary for a candidate to be physically present at the time of filing. An agent can deliver the SICPP, which has been properly completed and signed by the candidate, and the filing fee check on behalf of the candidate. However, it is necessary for all candidates to sign the Filing Fee Receipt issued by the SEC/CEC. If a candidate is not present at the time of filing, the filing fee receipt may be electronically transmitted to the candidate, signed by the candidate, and returned to the SEC/CEC by the close of the filing period.

For more candidate filing information, visit www.scVOTES.org.

SOUTH CAROLINA
ELECTION COMMISSION